

Request for Approval of Material Sources

Sample:

SF# _____

Date: _____

Project No. _____

Project Name: _____

Bid Item #	Description of Material	Sources of Supply		Approval Action *
		Local Supplier	Manufacturer or Pit #	
Contractor:		Submitted by:		

* Sources of supply for all items checked () in approval column are approved for use on the above improvement provided the materials delivered comply with all specifications. Approval Action Codes for use by *SPU Materials Laboratory* only.

1. Source Approved: Acceptance based upon 'Satisfactory' test report for samples of materials to be incorporated into project.
2. Source Approved: Submit manufacturer certificate of compliance for 'Approval' prior to use of material.
3. Source Approved: Submit mill certs prior to use of material.
4. Source Approved: Submit catalog cuts and/or shop drawings for 'Approval' prior to use or fabrication of material.
5. Source Approved: Only 'Approved for Shipment' or 'WSDOT Inspected' material shall be used.
6. Source Approved: Request supplier to provide 'WSDOT Pipe Acceptance Report' with pipe upon delivery.
7. Source Approved: Submit mix design for 'Approval' prior to incorporation of material into project.
8. Approval Withheld: Submit samples for preliminary evaluation.
9. Approval Withheld: Submit brand name, name of manufacturer, treating plant, or WSDOT Pit number.
10. Approval Withheld: Submit catalog cuts and/or shop drawings for approval.
11. Approval Withheld: Submit bid item number.
12. Approval Withheld:
13. Conditionally Approved:

Date: _____ By: _____

Materials Engineer

I, _____, have reviewed the above items and () concur, () do not concur (attach comments).
Senior Construction Engineer

Note: Forms not filled in completely will not be processed.